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No: KSLU /ADM/STA/2009-10/

### **NOTIFICATION**

In exercise of the powers conferred under Sec. 47 read with Sec. 5(vii), 30(xvi) of 44  
the Karnataka State Law University Act, 2009 (Karnataka Act No : 11 of 2009),  
the Syndicate of Karnataka State Law University hereby makes the following  
Statute, namely :-

#### **1 TITLE AND COMMENCEMENT**

- (a) This Statute shall be called as "Statute Relating to Grant of Permanent Affiliation to Colleges or Institutions.
- (b) This Statute shall come into force from the date of the assent of the Chancellor.

#### **2 PERSONS ENTITLED TO FILE APPLICATION**

The Governing body of the college or the Institute which shall be a body registered under Society's registration Act or in the case of a Government College or Institute, the Officer authorized in this behalf by the Government shall apply to the Registrar, Karnataka State Law University for affiliation and such application shall reach the Registrar not later than the date notified by the University during the preceding academic year.

#### **3 CONTENTS OF THE APPLICATION**

Every such application shall contain the following particulars:

- a) Constitution of the governing body;
- b) Courses and subjects in respect of which permanent affiliation is sought;
- c) Previous application, if any, for affiliation in the same subject to this or to any other University and their disposal;
- d) Accommodation, equipment, furniture the strength of the College or Institute, the number of students for whom provision has been made (the information relating to accommodation must be accompanied by drawings);
- e) The detailed statement of assets and liabilities of the College duly certified by a Chartered Accountant.
- f) Hostel accommodation for students;
- g) The total area of land under possession and the extent of play grounds;
- h) Sanitary arrangements, canteen and other amenities to students;
- i) A statement of expenditure incurred in the last 5 years towards library, equipment and furniture except salary.

Provided that the provisions contained in clauses (e) will not apply to applications made by the Government College.

#### **4 FACILITIES REQUIRED**

The College shall have permanent buildings with sufficient accommodation which can meet the academic requirements. The College buildings shall have the following facilities in addition to class rooms:

- i) A teacher's common room
- ii) A common room for students
- iii) A separate common room for women students
- iv) A library with book shelves and reading hall to accommodate at least 30% of the students in professional colleges and 15% of the students in other Colleges.
- v) Office room for the Principal
- vi) Office room for Administrative Staff and records
- vii) An auditorium large enough to accommodate at least 50% of students at a time
- viii) A play field with a running track of 200 meter and facilities for games and sports and have a sports material room provided that this may be relaxed to some extent in the case of City Colleges and completely waived in the case of evening Colleges.

#### **5. ACADEMIC REQUIREMENTS TO BE FULFILLED**

- a) The number of the staff may be as per University requirements as fixed from time to time and at least 75% required staff appointed should be permanent, including the physical instructor and librarian.
- b) Qualification of the teaching staff shall as far as possible be in accordance with the Statutes framed from time to time.
- c) Education, Science, Engineering and Medical College, shall have the educational aids and equipments of laboratories sufficient to conduct experiments as per syllabus.
- d) The results of the Examinations conducted by the University so far as the Colleges are concerned should be comparable to the results of the University.
- (e) Recognition from the Bar Council of India to conduct LL. B. Degree Courses.
- (f) The College Library shall have some important minimum number of books in each subject as may be prescribed by the Faculties, Boards of Studies etc. including the reference books, text-books, law reports and some standard journals for the students.
- g) The College with science liberal course subjects should provide workshop, Green House and Museum facilities with adequate staff wherever necessary.
- h) As far as possible the College shall have a parent - teachers association.

#### **6. ADMINISTRATIVE STANDARDS**

- a) There should be a local managing committee/Governing Council properly constituted in the case of Non-Government College and an Advisory Committee in



the case of Government College. The powers and functions of the committee should be well defined to make the committee effective. The total number of members of the Local Managing Committee/Governing Council will ordinarily be not more than 15 persons including at least three representatives of teaching staff of whom the principal of the college shall be one and the other two elected representatives.

- b) All records or registers as are required to be maintained under University regulations/ Government Orders shall be up-to-date. They shall be made available at any time when required for inspection.
- c) The recruitment of staff shall be as per the University and Government Regulations laid down from time to time. The Principal of the College shall be vested with reasonably adequate powers for the day to day administration including disciplinary.

#### **7. FINANCIAL REQUIREMENTS**

- a) The members of the teaching and non-teaching staff shall be regularly and fully paid as per prescribed scales.
- b) The management shall arrange to have its accounts audited by the end of the each year by a Chartered Accountant.
- c) The annual account and the audited report shall be made available to the University and to the Government for inspection wherever applicable.
- d) Annual General Body Meeting shall be convened regularly.

#### **8 GENERAL CONDITIONS**

- a) The Academic and welfare activities of the Backward Class and Scheduled Caste students are properly looked into and special attention paid by the Colleges to their problems.
- b) Facilities to the Members of the teaching and non-teaching staff for improvement of their academic qualifications are adequately given.
- c) Co-curricular, extra-curricular and social activities are properly conducted by the College.

#### **9 FEE STRUCTURE**

- a) The fee structure fixed by College Rules fixing fees to be paid by the students shall be in conformity with the Rules made by the Government/University.
- b) Every College shall arrange to have the students examined every year by a competent Medical Officer and where the Medical Officer recommends that a student needs any particular treatment the same shall be communicated to the Parent/Guardian.

#### **10 REGISTERED TO BE MAINTAINED**

The following registers and Records in the forms that may be in prescribed form shall be maintained by each affiliated college:

- i. A Register of admissions and withdrawals;

- ii. A Register of Attendance;
- iii. A Register of fees paid showing date of payment;
- iv. A Counterfoil fee Receipt Book;
- v. Account Books showing the financial transactions of the College as separate from those of the Management. The Accounts shall show transactions in full.
- vi. A Register of scholarships and concessions of all kinds, whether of tuition, boarding or lodging.
- vii. A Register or other record by each student at the College Terminal Examinations,
- viii. A Register of Marks obtained by each student at the College Terminal Examinations.
- ix. A Counterfoil book of Transfer Certificate,
- x. A Service Register as prescribed from time to time for each member of the staff.
- xi. A Register of members of the staff, showing qualifications, previous experience, salaries, number of hours of work and classes and the subjects taught;

#### **11 PRE-REQUISITE OF TEMPORARY AFFILIATION**

No College shall be eligible for permanent affiliation in any Course/Subject unless it has temporary affiliation for a continuous period of five years in that Course/subjects has fulfilled all the conditions of affiliation and attained the academic and administrative standards prescribed by the University from time to time.

#### **12 PROCEDURE**

- a) On receipt of the application for permanent affiliation, the Syndicate shall:
- b) Direct local enquiry to be made by competent persons authorised by the Syndicate in this behalf in respect of the matters referred to under the statement and such other matters as may be deemed necessary and relevant;
- c) Make such further enquiry as may appear to be necessary;
- d) There after the matter shall be referred to the Academic Council, for its opinion on the application.

#### **13 SUSPENSION OF INSTRUCTION IN SUBJECT OR COURSE**

- a) It shall be open to a College, after obtaining the previous approval of the Syndicate, to suspend instruction from the beginning of an academic year in any subject or subjects or courses of study in which the College or Institute is permanently affiliated.
- b) The classes in the subject or subjects suspended shall not be restarted without obtaining the previous sanction of the Syndicate, and if the work is not resumed at the end of a period of three years, the affiliation previously granted shall be



regarded as having lapsed. Provided that where in any year a College being prepared to make the usual arrangements to give instruction in subjects in which it has been affiliated, does not for want of students offer reports to the Syndicate within a fortnight after the last date prescribed for the admission of students, it shall not be deemed that the College or Institute, has suspended instruction in the subject or subjects concerned.

• **14 INSPECTION OF PERMANENTLY AFFILIATED COLLEGE**

- a) The University shall arrange to inspect every permanently affiliated College once in every five years.
- b) Every permanently affiliated College shall conform to and be bound by the laws of the University in force for time to time.
- c) That after permanent affiliation all changes effected in the management, teaching staff and other changes effecting the terms and conditions of affiliations will forth with be reported to the Syndicate.

**15 REPEAL AND SAVINGS CLAUSE**

- (a) Any Statute existing hereinbefore relating to Grant of Permanent Affiliation to Colleges or Institutions stands repealed.
- (b) Any action, decision or direction taken or directed by the University under any Statute in force at any time earlier than this Statute coming into force, shall be valid, binding on the institutions and remain in force notwithstanding anything contained in this Statute.

Registrar

Registrar

Karnataka State Law University  
Nayanagar, Hubli-580 025

Vice Chancellor

**VICE CHANCELLOR**

Karnataka State Law University  
Nayanagar, HUBLI-580 025

Chancellor

Assented to by the Chancellor

on 09-09-2009

Prathibha D. Habbu